



## ARTIFICIAL INTELLIGENCE (AI) TRANSPARENCY STATEMENT

This statement is published by the AASB and AUASB in accordance with requirements set out in the Digital Transformation Agency's (DTA) *Policy for Responsible Use of AI in Government*.

Consistent with the DTA policy we have applied the following definition provided by the Organisation for Economic Co-operation and Development (OECD):

*"An AI system is a machine-based system that, for explicit or implicit objectives, infers, from the input it receives, how to generate outputs such as predictions, content, recommendations, or decisions that can influence physical or virtual environments. Different AI systems vary in their levels of autonomy and adaptiveness after deployment."*

### Our approach to AI adoption and use

We are adopting and utilising AI in a manner that enhances and supports our work while ensuring its safe, ethical and responsible use. We are doing so within existing frameworks and legislation relevant to Australian Government use of AI, including those relating to:

- the AASB – AUASB Code of Conduct;
- the Australian Public Service (APS) Values and Code of Conduct;
- data governance;
- privacy; and
- cyber security.

All AI systems are recorded in our internal **AI Register**, which tracks purpose, risk classification, monitoring activities and audit evidence.

### How we use AI

In accordance with the DTA Classification system for AI use, we may use AI as follows:

#### *Usage patterns*

- Analytics for insights – to identify, produce or understand insights within structured or unstructured materials via comprehensive data analysis, predictive modelling and/or reporting tools.
- Workplace Productivity – to automate routine tasks, manage workflows, and facilitate communication.

#### *Domains*

- Research – to process complex datasets, simulate experiments, predict outcomes, and enhance review and evaluation processes.
- Corporate and policy – to support corporate and policy functions by evaluating the usefulness and effectiveness to improve operational efficiency.



In 2025, AASB and AUASB, following the Australian Government's trials of a generative AI service (Microsoft 365 Copilot), made the product available to all staff.

We do not propose using AI where the public may directly interact with—or be significantly impacted by—it without a human intermediary or intervention.

### **Governance processes**

We maintain an internal policy on the use of AI, which applies to all employees and contractors. It is consistent with and supports the provisions of DTA policy and guidance and will be reviewed and updated to ensure it remains so.

All AI systems undergo a risk-benefit assessment before entering production. We monitor the effectiveness of deployed AI systems on an ongoing basis and subsequent reassessments are conducted periodically or when triggered by significant changes such as model updates, new data sources, or incidents.

Bias testing, human-in-the-loop oversight, and mechanisms for stakeholders to contest decisions are also in place to protect against negative impacts as appropriate to the usage pattern.

### **Compliance**

We will only use AI in accordance with relevant legislation, frameworks and policies, including the AASB – AUASB Code of Conduct, APS Values, data governance, privacy, cyber security and the *Policy for Responsible Use of AI in Government*.

### **Accountable officials**

AASB-AUASB Managing Director and AASB-AUASB Business Services Manager are the accountable officials responsible for ensuring compliance with all AI obligations.

### **Transparency statement**

This transparency statement will be reviewed and updated if our approach to the use of AI changes significantly, and at least every 12 months. It is published on the AASB website and can be accessed from the main menu under "AI Transparency."

### **Contact us**

If you have any questions about this statement, please contact [enquiries@asb.gov.au](mailto:enquiries@asb.gov.au) or [enquiries@auasb.gov.au](mailto:enquiries@auasb.gov.au)